



PURPLE FIELD PRODUCTIONS

(A Charity and Company Limited by Guarantee)

Company Registration Number: 6382767

Charity Registration Number 1127076

www.purplefieldproductions.org

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED

30 April 2020

Purple Field Productions

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Purple Field Productions

Directors and Trustees Report

For the year ended 30 April 2020

Governing Documents

The Charity is governed by Memorandum and Articles of Association dated May 2007, incorporated as a Limited Company in September 2007 and registered as a charity in December 2008.

Patrons

Lord Cameron of Dillington FRICS
The Rt. Hon. Clare Short

Trustees and Directors

Elspeth Waldie – Chairperson

Joel Canty (Dec 2019)
Roland Chant
Helen Da Silva (Dec 2019)
Rick Elgood (June 2019)
Rosemary Evans (resigned Dec 2019)
Brian Harper
Diane Makepeace (resigned Dec 2019)
Robert Rainbow
Kevin Waldie
Chris Deary (June 2019 – Feb 2020)

Company Secretary

Sue Morley

Registered Office

10 Hill View Terrace, Ilminster. TA19 9AL

Bankers

Co-operative Bank, Skelmersdale, Lancashire, WN8 6WT

The Trustees (who are directors for the purpose of company law) of Purple Field Productions present their report and financial statements for the year ended 30 April 2020.

Structure, Governance and Management

New Trustees are identified through websites, word of mouth and specialist organisations which seek to match individuals with charities. The induction process for any new trustee comprises initial meetings with the Chairperson and existing Trustees. The Trustees information pack comprises a range of background information on the Charity's history and recent activities and includes a copy of the Memorandum and Articles of Association, the minutes of recent Board meetings and the last two years' Report and Accounts. Ongoing training is provided as required through meetings and/or formal training.

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Company law requires Trustees to prepare financial statements for each financial year that give a true and fair view of the state of the affairs of the charitable company and of the incoming/outgoing resources and application of resources including the income and expenditure of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

1. Select suitable accounting policies and then apply them consistently
2. Observe the methods and principles in the Charities Standard of Recommended Practice
3. Make judgements and estimates that are reasonable and prudent
4. State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
5. Prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the company will continue as a charity
6. Keep proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and ensure that the financial statements comply with the Companies Act 2006
7. Safeguard the assets of the charitable company and hence take reasonable steps for the prevention and detection of fraud and other irregularities
8. Be responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website

The system of internal control implemented by the Trustees is designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

1. A business plan and an annual budget approved by the Trustees
2. Regular Trustee reviews of the financial results, variance from budgets and nonfinancial performance indicators
3. Identification and management of business risks

The Trustees take a cautious approach to risk. To that end, they have taken steps to identify and mitigate against the major risks to which PFP is exposed. These risks are reviewed annually as part of the Business Planning exercise. Managers working on overseas projects review their risks during the period of the project and respond accordingly.

As a small charity, we are dependent on some key individuals to produce and direct our films. The unavailability for whatever reason of key personnel could delay the completion of some projects. Capacity building in particular amongst our overseas partners remains a key objective.

Safeguarding is a key issue for any charity working with young and/or vulnerable people. PFP annually revisits its policies in this area detailing specifically when Disclosure and Barring Service (DBS) checks are required. Each role is individually assessed but all UK based individuals working abroad on behalf of PFP are expected to hold a current DBS certificate as well as all Trustees working, or expected to be working, with young people, or having access to personal information.

Day to day management is run by the Executive Trustees for their area of responsibility, co-ordinated by the Chair. Trustees meet formally every quarter but informally as directors in between Trustee meetings. During the year two of our Trustees resigned for personal reasons and we are delighted to report the successful appointment of four new Trustees: Rick Elgood (Overseas Director), Joel Canty (Finance Director) and Helen Da Silva (Administration Director). Chris Deary, due to pressure of work and family commitments was only able to be a trustee for eight months.

It is still our aim to strengthen the team of fundraisers, film producers, directors, trainers and facilitators who can share the responsibilities of leading and managing PFP.

Aims and Objectives for the Public Benefit

Our vision and mission were reviewed during the year.

Our vision is of a world in which everyone has the knowledge and opportunity to improve their lives with the support and understanding of their community.

Our mission is to work together with local people and filmmakers to produce, distribute and show local language educational films that give help and hope to vulnerable and disadvantaged communities in Africa and Asia.

Our focus up to now has been on matters relating to health, welfare, community development, social inclusion and the environment. The Trustees confirm that in exercising their powers and duties they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

The Office

PFP is delighted to have its own office space in the centre of Ilminster, generously provided by one of its supporters. This provides an independent space for the running and promotion of PFP's work by the Administrator and Volunteers.

During the year, our Administrator resigned for personal reasons but we are delighted to report that Celinda Ravelo was appointed as our new administrator in March 2020.

Thanks are due to all our supporters, donors and the Trusts who have contributed to our work in the past year through their donation of their time, their talents and funds. PFP is enormously grateful to them. And we express our appreciation to the trustees who resigned during the past year and whose work made a considerable and beneficial impact on PFP.

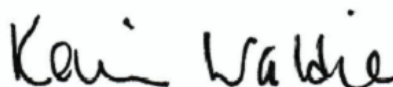
This has been a busy year both at home and abroad. At home, new trustees have been appointed to drive PFP's activity and developments. Abroad, we are producing films through the efforts of locally trained crews and developing their potential through focussed training. Our film screenings and discussions improve the lives of individuals and their communities.

Finally, in this section, it must be recorded that Elspeth Waldie stood down as Chairperson at the end of this reporting year. She is still a Trustee of course and will work closely with the new Chairperson Kevin Waldie to continue the work of PFP.

Post Covid, there will be an opportunity for all PFP's supporters to celebrate Elspeth's work with PFP both in founding the organisation and leading it for 16 years. For now, we say 'congratulations and thank you!'

Signed on behalf of the Trustees:

Kevin Waldie



Annual Report: Project progress and achievement 2019-2020

Once again this report provides a snapshot of the progress and the achievements that PFP has made in our overseas work during the last reporting year.

We are currently working in four African countries: Sierra Leone, Malawi, Kenya and Tanzania; our activity includes film production, film distribution and training. This report focuses on these activities and identifies progress and achievement in the countries concerned.

Film Production

Sierra Leone

Future View Film Group

The main production project for FVFG and PFP this year has been the film 'Di Kombra Di Krai'. This work included the completion of the script, preparation of the budget, shooting the film and completion of the post production. At present we are still in the post production phase. PFP has been working with two research midwives at St Thomas' Hospital in London who undertook voluntary work as a medical advisor with VSO in Sierra Leone. Their advice has been invaluable. We gained the approval of the local Sierra Leone district medical officer for the script.

One of our trustees visited the Film Group in late 2019 to further the project and subsequently he has been working with them, advising, mentoring and encouraging the team. By January, the shooting had been completed. The post production work is proving to be a lengthy process but we are confident that the completed film will be effective.



Screen shot from 'Di Kombra Di Krai'

Malawi

During the first month of the year, work was completed on the dubbing of our cerebral palsy awareness raising drama 'The Unknown' into Chichewa. In June 2019, we were able to release the film in Malawi under its new local title 'Chosadziwika'.

Distribution

Successful film distribution relies on three features of PFP's work:

1. A successful film - the visual image which overcomes language barriers.
2. Mobile cinema which takes the film to communities otherwise isolated from important information.
3. Trained facilitators who can take the message of the film and talk it through with the audience after the screening.

Sierra Leone

Future View Film Group carried out community screenings of 'Mi En You, One People', the film highlighting the difficulties facing disabled people in Sierra Leone. This has been a most exciting distribution programme which we believe has had a really positive impact on the communities who have witnessed the film and taken part in the post screening discussions.

In terms of our numerical objectives, there have been 30 solar cinema community screenings to over 8000 people in the last reporting year. In addition, DVDs of the film were distributed to forty video shacks for screening and it has been shown on TV several times. The feedback has been most encouraging. Our audiences repeatedly told the PFP facilitators that disability was a curse; the communities had little knowledge of disability.

The film screenings have changed behaviour and attitudes to the disabled. A farmer from Bumpey village said: *'I will say disables in this village are lucky. It's a blessing for you to have come to screen this film here. Our behaviour will start to change. We would like you to continue screening this film and save lives'*



Video shack delivery of 'Mi En You, One People'

Communities have identified ways of addressing the needs of disabled people, for example: assistance for disabled children going to school, special seating for disabled people at the village meeting, a reconciliation meeting between disabled people and the rest of the community. After one screening, three women from the village spent a whole day cleaning the room of a disabled child, washing her clothes and giving her a nice bath.

Our long term aim is to assess the long term impact of film on people's attitudes and behaviour but the above anecdotes give a flavour of what Future View Film Group have achieved in their film production and distribution.

Malawi

'Chosadziwika'. (The Unknown) One of our trustees visited Malawi to launch the film distribution programme. Meetings with the PFP Country Representative agreed contacts to be made with Government departments, NGOs and media to secure active support. At Kasungu, PFP's local Distribution Manager was involved in further distribution planning. Nearly 70 screenings took place this year, reaching over 11000

men, women and children before Covid-19 stopped activity. After each screening, discussions raised issues which the film's facilitators were able to address. A local resident physiotherapist and a rehabilitation technician from the local hospital accompanied the PFP Distribution Manager on the screenings which has brought great benefit to the audiences and incidentally to the facilitators themselves who have reviewed the way they treat children with cerebral palsy. The film has been aired on TV on four occasions.

Trustees are encouraging discussion regarding new approaches to distribution and a new online reporting/evaluation system. Steady progress is being made.

Tanzania

'Lisilojulikana'

Within a context of complex government regulation, difficulties relating to the recruitment and retention of staff and the practicalities of working remotely with in-country partners, achieving a programme of consistent and effective screenings in Tanzania has presented an enormous challenge from the start. However, by spring 2020, over 3000 people had seen the film via a combination of community and partner screenings with Action on Disability and Development (ADD).

At the beginning of the year our Tanzanian distribution manager had been given training; one license had been granted by the government to allow screening of the film but we learned we needed to register as a non-taxable NGO and secure a license to hold screening events. A new mobile cinema kit was purchased and sent out to Tanzania. During the year, the distribution manager resigned. We were pleased that her assistant could take over. He is a very enthusiastic and competent member of the team but there was a language problem. However, he has found his own translator!

We recognise that there may be some difficulties in this arrangement but we are very confident in his understanding of PFP and what we have to do to distribute the film. The Tanzanian project is proceeding slowly.

Kenya

We were able to transfer funding from the underspending Tanzanian project to Kenya to facilitate another cycle of screenings. Our local distribution manager once again completed a successful tour involving another 1000 people.

Training

Malawi

Following the visit of one of our trustees to Malawi this year, contact was made with a number of film makers and creative artists around the Kasungu region. There is now a Kasungu Film Collective (KFC) and a proposal to plan a long term training investment by PFP into this group. Malawi has for a long time been one of PFP's core countries and we are delighted to have a newly emerging group able and willing to develop their film skills in Malawi in the way we have worked with Future View Film Group in Sierra Leone. The training will we hope culminate in a feature film on the issue of Albinism in due course. This is a very real issue in Malawi and one which the Film Collective is keen to confront.



Kevin with some members of KFC

And then Covid-19

When the pandemic struck, African countries introduced restrictions to their communities which brought about a sudden halt to our regular PFP film distribution programmes.

PFP responded very positively and promptly. An emergency appeal for funds and an agreed three-month Emergency Plan re-established ambitious and innovative programmes in both Malawi and Sierra Leone, retaining small programmes in Kenya and Tanzania. In these uncertain times, PFP will continue to be adaptable and to review its plans with its overseas partners so that we maintain the support for our friends. It is important that we do not lose the positive momentum of our work.

Sierra Leone

With great speed and enthusiasm, Future View Film Group and PFP collaborated in a Covid-19 awareness music video. The appeal for funds was so successful that we could extend our Covid-19 awareness work to Malawi. Production of 'Le wi protect wi sef', the Sierra Leone video, took two weeks from start to finish. Inevitably, there were bumps along the road but by 8th April a new 'Covid' video distribution scheme began. PFP provided Future View Film Group with a data allowance which enabled them to share links on social media. PFP posted the video on LinkedIn and several large Sierra Leone Facebook groups. We are unable to assess the extent of the local sharing but we know there has been considerable social media activity. Subsequent to this video,

Future View Film Group is focussing with PFP's advice and help on the completion of the 'Di Kombra Di Krai' film.



Singers for 'Le wi protect wi sef'

Malawi

The day after we started collaboration with Future View Film Group, we began our engagement with film makers and performers in Kasungu. Unlike in Sierra Leone, PFP was not dealing with an established group, rather a loose network of young people who shared similar interests. Many had met our PFP trustee during his visit in 2019. Amazingly, a functioning production team quickly emerged to write, perform, film and record their Covid-19 awareness video. The final video was uploaded to You Tube on 17th April under the name of the 'Kasungu Film Collective'. The PFP distribution manager and PFP country representative have made tremendous efforts to distribute 'Tingathe' on many radio and TV stations. A distribution innovation in both Sierra Leone and Malawi was the video being broadcast from a car driving slowly around the local area!



Shooting 'Tingathe'

The newly formed Kasungu Film Collective produced a second Covid-19 awareness music video immediately after the completion of the first. Given the quality of the film, its setting in a lockdown school and the fact that there is still a need to spread basic health messages about the virus, PFP decided to move quickly on support for its distribution.

We have started the process of establishing a training programme for this group, a very exciting development for PFP and for the film group in Kasungu.

In Kenya and in Tanzania, our representatives continue to promote further screenings of 'Lisilojulikana'.

Financial review

Income

Total income for the year amounted to £28,791, down from £64,119 in the previous year. Individual donors and community fundraising continue to be a key source of income, with regular donations in the year of £5,045 (2019: £6,312), other donations totalling £8,804 (2019: £29,338), and amounts raised from community events and sales of donated goods totalling £3,395 (2019: £6,883). The previous year benefited from a generous legacy.

A number of our applications to trusts were successful, securing £7,500 (2019: £18,000), of which £3,000 and £2,000 related to specific campaigns for distribution in Sierra Leone and Malawi respectively.

We are grateful to those grant-giving trusts that have supported our work and to organisers of local fundraising events, which together with the valuable regular and one-off donations by individuals and support groups allowed us to raise sufficient income to support our business plan for the year.

Expenditure

Total spending on charitable activities for the year totalled £31,106 (2019: £26,407). Including allocated support costs, this comprised: £13,710 spent distributing our award winning Cerebral Palsy awareness film 'The Unknown' in Malawi, Kenya and Tanzania; £9,150 spent on the production of a new film on Safe Motherhood in Sierra Leone; and £2,880 spent on COVID-19 response efforts. See note 3 Expenditure for a full analysis.

Total spending on raising funds for the year of £1,482 (2019: £385) included £1,400 spent on the development of a new website, which is expected to be released in the second half of the 2020 calendar year. £1,000 of this development was funded by grant-making organisations.

Support costs, including administrator and office rent, utilities and insurance costs, are allocated to activities on the basis of hours spent and direct expenditure on activities, with £4,775 (2019: £5,173) remaining as general support. The Charity aims to minimise its support overheads by also relying on volunteers to manage the day-to-day operations.

Balance sheet

The majority of funds continue to be held in the form of current assets, being cash and available-on-demand interest-bearing deposits, with current assets at 30 April 2020 of £39,668 (2019: £48,771). Interest received during the year was £218 (2019: £86).

Reserves

Purple Field Productions has identified three primary reasons for holding reserves:

1. To ensure continuity in the event of any unexpected setback;

2. To take advantage of any project or fundraising projects that arise; and
3. To ensure that funds are available and sufficient to fulfil legal obligations in the event that PFP ceases to operate.

In consideration of the above, Trustees consider that a reserve fund of £10,000 is appropriate. This figure is reviewed annually as part of the cyclical budgeting process.

At 30 April 2020 unrestricted reserves exceeded this fund policy by £28,000. This is the result of a generous legacy donation in 2019 which has not yet been fully allocated to projects, and a slowdown of project spend in 2020 following the COVID-19 pandemic.

With low levels of liabilities and committed spend, the Trustees consider that there are sufficient reserves held at the year-end and at the date of signing the financial statements to manage any foreseeable downturn in income, and consider that there is a reasonable expectation that Purple Field Productions has adequate resources to continue in operational existence for the foreseeable future, and therefore continue to adopt the 'going concern' basis in preparing the financial statements.

Independent Examiner's Report to the Trustees of Purple Field Productions

I report on the accounts of Purple Field Productions ("the Charity") for the year ended 30 April 2020, which are set out on pages 15-21, together with the Annual Report.

Respective responsibilities of Trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The Charity's Trustees consider that an audit is not required for the year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the Charities Act;
2. Follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act); and
3. State whether particular matters have come to my attention.

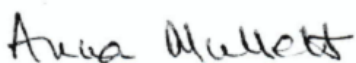
Basis of independent examiner's statement

My examination was carried out in accordance with the general Direction. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in as given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect accounting records were not kept in accordance with section 130 of the Charities Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 03/10/2020

Anna Mullett

Financial statements

Statement of Financial Activities

for the period 1 May 2019 to 30 April 2020

	notes	2020 Restricted	2020 Non- Restricted	2020 Total	2019 Restricted	2019 Non- restricted	2019 Total
		£	£	£	£		
Income							
Donations	2	15,378	9,800	25,178	27,310	29,840	57,150
Trading activities	2	1,517	1,878	3,395	4,262	4,262	6,883
Other	2	-	218	218	-	86	86
Total Income		16,895	11,896	28,791	31,572	32,547	64,119
Expenditure							
Charitable activities	3	24,517	6,589	31,106	17,729	8,678	26,407
Raising funds	3	1,000	482	1,482	100	285	385
General support	3	1,915	2,860	4,775	1,750	3,423	5,173
Total Expenditure		27,432	9,931	37,363	19,579	12,386	31,965
Net surplus / (expenditure)		(10,537)	1,966	(8,571)	11,993	20,161	32,154
Total funds brought forward		11,993	36,034	48,027	-	15,873	15,873
Total funds carried forward		1,456	38,000	39,456	11,993	36,034	48,027

Balance Sheet

as at 30 April 2020

	notes	2020	2019
		£	£
Current assets			
Debtors	8	-	300
Cash and cash equivalents	9	39,668	48,441
		39,668	48,771
Current liabilities			
Creditors	10	(212)	(714)
Net assets		39,456	48,027
Restricted funds	11	1,456	11,993
Non-restricted funds		38,000	36,034
Total charity funds		39,456	48,027

These financial statements were approved by the Trustees on 14 September 2020 and signed on their behalf by:

Kevin Waldie

Chair

Kevin Waldie

Notes (forming part of the Financial Statements)

1. Accounting Policies

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of Compliance

These financial statements have been prepared in accordance with the Charities SORP, Financial Reporting Standard for Smaller Entities (2015) and the Companies Act 2006.

Basis of Preparation

These financial statements have been prepared as a going concern using the historical cost convention.

Revenue Recognition

Turnover represents the total value of donations from individuals and organisations/trust funds, community fundraising events (other trading activities) and donations received in kind for office provision and associated services.

Gift aid is accounted for on a cash receipt basis. Where gift aid is received on donations to restricted funds it is reallocated back to that fund. Gift aid on general donations continues to be classed as non-restricted.

Donated Goods and Services

Where donated goods or services are received, amounts are recognised in the Statement of Financial Activities where the individual value of an item is over £500. The value of this donation is then shown as both income and expenditure.

Purple Field Productions occupies a single office under licence in Ilminster, for which the rental costs are covered by a benefactor.

Financial Instruments

The company holds short-term trade and other debtors and cash and cash equivalents.

Financial instruments are recognised when the company becomes a party to the contractual provisions of the instruments and derecognised when the company's obligations are discharged, expire or are cancelled.

Fixed Assets

Equipment or furniture with a value of more than £500 are capitalised and stated at cost less accumulated depreciation. Depreciation is provided to write off the cost of assets less their estimated residual value on a straight-line basis over their estimated useful economic lives.

Allocation of overheads

Office costs are equally split between charitable activities and general support on the basis that the administrator's hours are split equally between the two activities. Costs attributed to charitable activities are then split between activities based on expenditure.

2. Income

	2020 Restricted	2020 Non- Restricted	2020 Total	2019* Restricted	2019* Non- restricted	2019* Total
	£	£	£	£	£	£
Income from donations						
Regular donations	-	5,045	5,045	500	5,812	6,312
Online donations	2,177	277	2,454	-	687	687
Other donations	1,746	4,603	6,350	5,310	23,341	28,651
Grants	7,500	-	7,500	18,000	-	18,000
Rent in kind	3,500	-	3,500	3,500	-	3,500
Other in kind	330	-	330	-	-	-
Total Income from donations	15,253	9,925	25,178	27,310	29,840	57,150
Income from other trading activities						
Community fund raising	1,517	792	2,308	4,262	1,652	5,914
Sales of donated goods	-	1,087	1,087	-	969	969
Total Income from other trading activities	1,517	1,878	3,395	4,262	2,621	6,883
Income from other						
Bank interest	-	218	218	-	86	86
Total Income from other	-	218	218	-	86	86
Total Income	16,770	12,021	28,791	31,572	32,547	64,119

Purple Field Productions benefits from the provision of an office together generously provided by one of its supporters.

Online donations also includes amounts received from shopping through Give As You Live Online and Amazon Smile.

* Prior year income has been reclassified according to income source, with restricted activities analysed in note 11.

3. Expenditure

	2020 Direct	2020 Allocation	2020 Total	2019 Direct	2019 Allocation	2019 Total
	£	£	£	£	£	£
Charitable activities						
Production SL <i>Mi En Yu, One People</i>	-	-	-	1,392	159	1,551
Production SL <i>Safe Motherhood</i>	8,351	799	9,150	-	-	-
Production and distribution SL <i>Le wi protect wi sef</i>	1,360	130	1,490	-	-	-
Production and distribution MW <i>Tingathe 'Yes we can'</i>	1,269	121	1,390	-	-	-
Distribution KE <i>Lisilojulikana 'The Unknown'</i>	886	85	971	3,558	405	3,963
Distribution TZ <i>Lisilojulikana 'The Unknown'</i>	3,915	375	4,290	1,779	202	1,981
Distribution MW <i>Chosadziwika 'The Unknown'</i>	7,711	738	8,449	5,523	629	6,152
Distribution SL <i>Mi En Yu, One People</i>	3,148	301	3,449	6,430	729	7,159
Research trip TZ Generic	-	-	-	2,800	-	2,800
Assistant producer	-	1,916	1,916	-	2,801	2,801
Total Charitable activities	26,640	4,466	31,106	21,482	4,925	26,407
Raising funds						
Fundraising materials	82	-	82	385	-	385
Website development	1,400	-	1,400	-	-	-
Total Raising funds activities	1,482	-	1,482	385	-	385
General support						
Administrator	3,833	(1,916)	1,916	5,309	(2,801)	2,508
Insurance	526	(413)	113	226	(113)	113
Core costs	4,883	(2,137)	2,746	4,563	(2,011)	2,552
Total General support	9,242	(4,466)	4,775	10,098	(4,925)	5,173
Total Expenses	37,363	-	37,363	31,965	-	31,965

Country key: KE – Kenya; TZ – Tanzania; MW – Malawi; SL – Sierra Leone.

Further information on the projects noted under Charitable activities is available in the preceding projects report, or on our website at www.purplefieldproductions.org.

Core costs include rent (donated office space), utilities, subscriptions, governance travel expenses, and other sundry expenses.

4. Independent examiner's fee

No fee was paid during 2020 or 2019 for the independent examination of the accounts.

5. Staff costs

Purple Field Productions employed an administrator for nine hours per week until 30 November 2019, and from 10 March 2020 has employed an administrator for seven hours per week.

	2020	2019
	£	£
Salaries	3,833	5,309
Social Security Contributions	-	-
Pension Contributions	-	-
Total	3,833	5,309

6. Trustee remuneration and expenses

No trustee received any remuneration or any other benefits from employment during 2020 or 2019.

Travel expenses incurred by trustees in carrying out their duties were as follows:

	2020	2019
	£	£
Trustees Expenses	250	-

7. Volunteer hours

A number of volunteers give their time generously to support the work of Purple Field Productions. This includes travel overseas providing training, production and editing of films, fundraising, financial and administrative support, organising fund raising events as well as the tireless research, preparation and organisation for the making of our films. During 2020 this has been estimated to be 3,556 (2,936 in 2019).

8. Debtors

	2020	2019
	£	£
Cash received not banked	-	300
Total	-	300

9. Cash and cash equivalents

	2020	2019
	£	£
Co-op Current Account	2,573	5,203
Co-op Deposit Account	3,016	10,754
TransferWise Account	1,419	-
CCLA	32,660	32,485
Total	39,668	48,442

All cash amounts held in interest bearing deposit accounts are available on demand.

10. Creditors

	2020	2019
	£	£
Trade creditors	-	88
Accruals	212	626
Total	212	714

Accruals relate to utility charges for the rented office space in Ilminster.

11. Restricted funds

	As at 1 May 2019	Received during year	Expenditure during year	As at 30 April 2020
	£	£	£	£
Production SL <i>Safe Motherhood</i>	-	1,906	(1,906)	-
Production and distribution SL MW <i>Le wi protect wi sef & Tingathe</i>	-	1,987	(1,987)	-
Distribution KE / East Africa <i>Lisilojulikana 'The Unknown'</i>	6,664	165	(5,839)	990
Distribution TZ <i>Lisilojulikana 'The Unknown'</i>	3,601	1,153	(4,290)	464
Distribution MW <i>Chosadziwika 'The Unknown'</i>	1,228	2,353	(3,581)	-
Distribution SL <i>Mi En Yu, One People</i>	-	3,000	(3,000)	-
Overseas administrative support	0	2,000	(2,000)	-
Office rent and utilities	0	3,830	(3,830)	-
Website development	500	500	(1,000)	-
Total Restricted funds	11,993	16,895	(27,433)	1,455

12. Liability of members

The liability of members is limited. In the event of the charitable company being wound up during a Member's period of membership or within one year afterwards an amount not exceeding the sum of £10 may be required from that member towards the payments and liabilities of the charitable company incurred before membership ceased. There are currently eight members.

13. Related parties

There have been no related party transactions in the reporting period.

14. Post balance sheet events

There have been no post balance sheet events.